

Report of **Head of Fleet Services**

Report to **Director of City Development**

Date: **14th July 2016**

Subject: **Award of Contracts for purchase of new vehicles for Highways identified on the 2015/2016 and 2016/17 replacement programme**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: 10.4 (3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Summary of main issues

1. A delegated decision for the purchase of replacement vehicles identified for the financial year 2015/16 was approved on the 28th November 2015 and replacements for 2016/17 was approved on the 9th February 2016.
2. Following recent procurement exercises managed by the Council's Fleet and Procurement, Fleet Services are now ready to award contracts for the supply of 2 no. 7.5t Tipper Hybrid Tippers with Side Lifts and 3 no. 4.6 t Tippers with Tail Lifts .
3. The Fleet Replacement Process ensures that alternative fuel options are considered and vehicle emissions are assessed to ensure that the lowest emission vehicles are identified. Where alternative fuel options have been considered, but suitable options are either not available, or feasible due to electric vehicle charging infrastructure limitations, or operational requirements the lowest emission options will be specified. In order to ensure that the council's low emission strategy is being adhered to Euro 6 diesel versions will be specified as they will meet compliance with DEFRA's proposed Clean Air Zone due by 2020. In this case The two 7.5t Tippers are Diesel Hybrid variants and the 4.6t Tippers are Euro 6 compliant.
4. This is a tender exercise for supplying new vehicles for Highways and the evaluation panel have identified which suppliers will have been awarded the

contract, as set out in the tender documents. The total amount for procuring these vehicles is £170,802.60.

Recommendations

5. To seek approval from the Director of City Development to award the contract for the purchase of 2 no.7.5t Hybrid Tipper with Side Lifts to Northside Trucks and 3 no. 4.6t Tipper with Tail Lifts to Ringways Leeds.

1 Purpose of this report

The Director of City Development to agree to award the contract for the purchase of 2 no.7.5t Hybrid Tipper with Side Lifts to Northside Trucks and 3 no. 4.6t Tipper with Tail Lifts to Ringways Leeds.

2 Background information

- 2.1 A delegated decision to purchase various vehicles identified for replacement for the financial year 2015/2016 was approved on the 28th November 2015 (D42888) and the 2016/17 programme was approved on the 9th February 2016 (D43300).
- 2.2 The specific tenders were advertised in June 2016 on the Council's electronic tendering portal – www.yortender.co.uk, and companies responded with a tender. All tenderers had to meet a desired specification to be eligible to have their price submission evaluated. The successful tenderers will then be awarded the contracts.
- 2.3 Fleet Services have undertaken competitive procurements on behalf of Highways and this report specifically relates to two contract awards for 2 no. 7.5t Tipper Hybrid Tippers with Side Lifts and 3 no. 4.6 t Tippers with Tail Lifts .

3 Main issues

- 3.1 A full tender evaluation exercise was completed with each of the suppliers required to meet the requirements of the specifications complete to meet the latest Euro 6 exhaust emission standards and Hybrid drive systems in the case of the 7.5t Tippers.
- 3.26 suppliers were invited to tender for both the 7.5t Hybrid Tippers with side lift and 4.6t Tippers with Tail Lift, out of the six there was only one submission for the 7.5t Hybrid Tipper with Tail Lift and only one submission for the 4.6t Tippers with tail Lifts.
- 3.3 Submissions are evaluated on a price at 60% and quality of 40%
- 3.4 The quality evaluation consisted of evaluating method and quality statements.

- 3.5 It is intended to award the contracts to the successful tenderers. The intention is that the order will be placed for replacement vehicles and trailers with the successful tenderers.
- 3.6 The successful tenderers who will be awarded the contract have been vetted by procurement, e.g. company details, accounts, insurance and references sought and have passed the vetting process.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Fleet Services have consulted with service managers within the Directorate on the specifications of all the vehicles and trailers being purchased. The new vehicles and trailers will meet the specification required by the service to operate.
- 4.1.2 Fleet Services have worked with the Cutting Carbon and Improving Air Quality Breakthrough project to ensure that vehicles being purchased support the strategic work to reduce emissions from our fleets and make a contribution to improving public health through improving Air Quality. Fleet Services are consulting with senior managers to ensure that vehicles purchased will also be compliant with government legislation to enforce a Clean Air Zone in Leeds.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 An Equality, Diversity, Cohesion and Integration screening report was considered as part of the original delegated decision. This concluded a full Equality Impact Assessment was not required.

4.3 Council policies and City Priorities

- 4.3.1 The vehicles have been procured in accordance with the Council's procurement policies.
- 4.3.2 This report draws attention to co-ordinated working that demonstrates a contribution towards the following priorities contained in the Best Council Plan:
- Achieve the savings and efficiencies required to continue to deliver frontline services
- 4.3.3 The report highlights the contribution to the following Council Business Plan priorities:
- Developing Leeds as a Low Carbon city
 - A carbon reduction target of 40% by 2020
 - Improving the city's Air Quality through reductions in harmful pollution from diesel engines
 - Spending Money Wisely – Achieving VFM in respect of its fleet replacement programme
 - Ensuring that Leeds City Council's Fleet will be compliant with the introduction of a Clean Air Zone by 2020 in line with Government Legislation.

4.4 Resources and value for money

- 4.4.1 The expenditure for this procurement exercise is funded through the capital programme.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The contract award is a consequence of a previous delegated decision. As a result, it is classed as an administrative / significant operational decision and is therefore not subject to call in.

4.6 Risk Management

- 4.6.1 There is no risk of challenge as only one bid was received on each returned tender.

5 Conclusions

- 5.1 A competitive procurement exercise has been completed and the costs of the replacements are within the approved budget.

6 Recommendations

- 6.1 To seek approval from the Director of City Development to award the contract for the purchase of:-

2 no. 7.5t Hybrid Tippers with Side Lifts to Northside Trucks
3 no. 4.6t Tippers with Tail Lifts to Ringways Leeds

7 Background documents¹

- 7.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.